



Nativity B.V.M. Church

30 East Franklin Street
Media, PA 19063

Phone 610.566.0185

Fax 610.566.2873

www.nativity-bvm.org

Joie de Vie

June 22, 2010

Dear Nativity BVM Volunteer;

The Archdiocese of Philadelphia mandates that every parish in the Archdiocese have a Safe Environment Program for their school, parish and CYO programs.

We need to ensure that all volunteers have complied with the Archdiocese requirement, submitted all the required paperwork and attended a Safe Environment Training Session.

Each volunteer needs to have two background checks- 1) Child Abuse Clearance and 2) Criminal Background Check. Both of these forms are attached and need to be returned to the Rectory when filled out. Along with the Child Abuse Clearance, please complete the additional page requesting that the Clearance be returned to Nativity BVM Church. Nativity BVM will process and pay for these clearances. These background checks are good for 5 years.

Also, each volunteer needs to attend a Safe Environment program called *Protecting God's Children*. This program is offered by the Archdiocese throughout the year in various locations. It is free to attend and a one time obligation. To register for a session, visit www.virtus.org. If you need assistance registering for a program, please contact the Rectory. At the session, you will sign a **Standards of Ministerial Behavior and Boundaries**. A signed copy of this form needs to be provided to the Rectory for your volunteer file.

We value every volunteer and know these programs would not exist without you. If you have any questions regarding this program, please contact me at the Rectory or by email haraburdak@yahoo.com.

Thank you!

Katie Haraburda

Parish Safe Environment Coordinator